



**ACTI** BOLD VISION

## OUR STORY

The new home of beauty lives in Braddon.

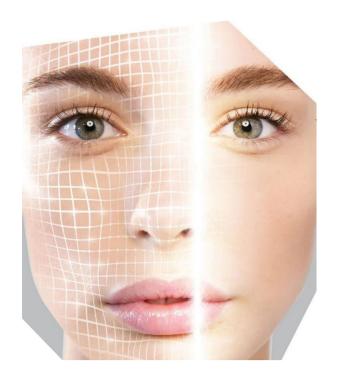
Opening our doors in 2018, ACTI is the home to quality education, passionate educators, and students who are ready to achieve their **bold vision** in the beauty industry.

Created by an inspired and driven cosmetic clinic owner, Borka Buseska (CEO), ACTI is more than a training school - it is about a **bold vision** for your future career in the beauty industry. ACTI has been influenced by Borka's extensive experience in business management and the teachers have a passion for education, beauty, dermal science and management. Their approach to education is all about flexibility, quality, and customisation in an inclusive environment.

Borka brings fresh ideas, guidance and direction to ACTI. Focused on industry connections and ACTI's innovative culture, Borka knows what it takes to create meaningful change in the beauty industry. She knows what employers need and is committed to creating graduates who are multiskilled and in-demand.

Our team of educators know how to make your learning experience engaging, exciting and informative. Our ACTI team is a family that values creativity, innovation, productivity, and inclusion. More than anything else, ACTI is committed to helping you achieve your **bold vision**.

ACTI delivers locally in Canberra and online nationally, specialising in beauty therapy education.



# BOLD VISION

As a Registered Training Organisation, ACTI is able to issue you with a nationally recognised qualification under the Australian Qualifications Framework (AQF). Our courses are delivered to domestic and international students from around the world.

ACTI delivers cutting edge, modern training courses in beauty therapy, leadership & management, and dermal science.

For our full list of course options visit www.actitraining.com.au



# WHAT SETS ACTI APART?

#### **OUR APPROACH**

Everyone learns differently and at ACTI we know that one-size doesn't always fit all. Our educators will work with you individually to ensure that your learning experience is customised to ensure you get the most from your education experience. Our educators will guide and support you throughout your studies with assistance from the Student Support Officer who is dedicated to you and your learning journey. You will learn from guest industry experts as well as your resident educators to promote a well-rounded educational experience.

#### **OUR CULTURE**

You'll be supported every step of the way during your learning journey in the ACTI community. ACTI is all about helping you achieve your **bold vision** in the beauty industry with our inclusive, motivating, and inspiring culture.

#### YOUR CAREER

Your career starts today. **Be bold with ACTI**. Land your dream job faster and be a leader in your field. We want to empower, inspire and motivate our students to become industry leaders, be changers and influencers.

The beauty industry is transforming. You have career options in the spa and clinic beauty therapy environments. As a therapist or manager, there is a career path for you at ACTI. Let us show you how.

#### **OUR PARTNERS**

At ACTI we are big believers in learning from others. Our industry connections and partnerships will ensure you are being mentored by industry leaders and experts. We are proud to partner with businesses that are as passionate about your future as we are.

#### **OUR CAMPUS**

As an ACTI student, you will enjoy the benefits of working with the latest technology and machines, extensive cosmeceutical product ranges, and state-of-the-art equipment. This modern campus close to public transport, local eating areas, accommodation, gyms, and the city centre. All of our training rooms have been designed with space and quality in mind. Our student hub is designed to help our students feel at home.

#### YOUR EDUCATION

Our courses are delivered by qualified, industry professionals. Our teaching materials and styles are designed specifically to provide high-level learning and student-teacher interaction. Your learning experience is important to us which is why quality education is a key value at ACTI. Be one-step ahead of the rest with ACTI's courses in beauty therapy, business, and IPL & laser.

#### **LEARN & EARN (Apprenticeships)**

There are many people in our industry that are not aware that an apprenticeship is an option for them and that training subsidies exist for apprentices. Here at ACTI we link our students to employers because we believe that practicing your skills allows students to become competent and confident.

"The team at ACTI are beyond professional, they are exceptionally experienced and have the minds of future therapists at the forefront of everything they do. The classrooms at ACTI are of quality standard with leading industry educators and courses. Canberra is lucky to have state-of-the-art beauty salon and spa facilities in their backyard."

- Tamara Shaw, Founder, Director, Community Creaator, Beaute Industrie





## OUR COURSES

#### **BEAUTY**

SHB50121

DIPLOMA OF BEAUTY THERAPY

SHB60221

ADVANCED DIPLOMA OF SKIN THERAPY

### LASER & IPL

SHB60118

ADVANCED DIPLOMA OF INTENSE PULSED LIGHT AND LASER FOR HAIR REDUCTION

#### **BUSINESS**

SHB50420

DIPLOMA OF LEADERSHIP
AND MANAGEMENT

We are passionate about creating career ready professionals. Our state-of-the-art facilities, exceptional teaching faculty and industry experience sets us apart from others. ACTI offers smaller class sizes and boutique training sessions that ensure you get the learning experience you deserve. Create your **bold vision** with ACTI.



# BEAUTY THERAPY AT ACTI

#### **DIPLOMA OF BEAUTY THERAPY**

The Diploma level qualification is the second highest attainable qualification within the National Beauty Training Package. Not only will you graduate with the highest beauty qualification, you will graduate with in- demand skills as an expert-trained therapist with industry experience.

Be one-step-ahead of the rest and land your dream job faster in the beauty industry.

The SHB50121 Diploma of Beauty Therapy has 29 units of competency which are made up of 20 core units and 9 elective units. We've selected all of the units you need to commence your career in beauty therapy - either in the spa or clinical environment. This course covers microdermabrasion. waxing, specialised facials, skin care recommendations, cosmetic tanning, lash and brow services, massage and body treatments, reflexology, manicures and pedicures, makeup application, salon service, workplace health and safety.

#### **INVESTMENT & FEES**

Domestic Students: \$18,000 International Students: \$25,000

#### **BEAUTY KIT EXPENSE**

All students will be required to purchase a beauty kit at the price of \$1,500 (excl GST). The kit includes all the main tools needed to undertakepractical training such as uniforms, text- books,make-up kit, linen, manicure and pedicure tools.

#### **BEAUTY THERAPY AT ACTI**

In less than 12 months time, you could be working in the job of your dreams, achieving goals you never thought possible.

We know that beauty therapy is more than just manicures and waxing. Learn the science behind beauty therapy including skin analysis, microdermabrasion and more. We create skilled therapists who can easily transition into the spa or clinical environment. We have a career path for you in this growing industry.

The Diploma of Beauty Therapy is a fantastic place to start to get your skills and knowledge up to date. From there, there are multiple study options available within the beauty industry at ACTI. Want to own your own spa or lead a team of therapists? Want to advance to a laser or intense pulsed light hair removal specialist? ACTI can take you there.

You'll get to work with leading cosmedical brands including:

- Dermalogica
- Medik8

#### **ADMISSION REQUIREMENTS**

ACTI courses are in high-demand and spaces are limited. An entrance exam is provided to all applicants who apply for this course A successful exam result will be required to enrol for this course. Our students must demonstrate that they hold a suitable level of language, learning and numeracy skills to complete this course. Participants must be at least 15 years of age.

#### **FULL TIME**

Approx. 12 months 3 day classes per week

#### **PART TIME**

Approx. 18 months 1.5 days per week

### CURRICULUM INCLUDES:

- · Specialised facials
- Facials including skincare
- · Body massage
- · Aromatherapy massage
- Reflexology
- Superficial lymph massage
- Salon services
- · Infection control
- Manicures and pedicures
- · Lash & brow treatments
- Waxing
- · Stone massage
- Makeup
- Tanning
- Nutrition options for beauty
- · Ethical social media
- · Health and well-being

#### **MORE INFORMATION**

www.actitraining.com.au 1300 799 415 info@actitraining.com.au



# BEAUTY THERAPY AT ACTI

#### **ADVANCED DIPLOMA OF SKIN THERAPY**

The Advanced Diploma was introduced in 2022 becoming the highest level qualification in the beauty sector within the National Beauty Training Package.

The Advanced Diploma focuses on emerging clinical treatments working and understanding skin conditions and treatments. Not only will you graduate with the highest beauty qualification, you will graduate with in-demand skills as an expert-trained therapist in skin and clinical industry experience.

Be one-step-ahead of the rest and land your dream job faster in the beauty industry.

The SHB60221 Advanced Diploma in Skin Therapy has 15 units of competency which are made up of 10 core units and 5 elective units. We've selected all of the units you need to commence your career in a clinical environment. This course covers microdermabrasion, chemical peels, skin needling and laser treatments and more.

#### **INVESTMENT & FEES**

Domestic Students: \$10,000 International Students: \$15,000

#### **SKIN THERAPY AT ACTI**

In approximately 9 months time, you could be working in the job of your dreams and achieving goals you never thought possible.

We know that skin therapy is more than doing treatments, it is about helping understand the causes of skin conditions and how best to help your clients. Learn the science behind the function of the skin and how it reflects health and nutrition.

We create skilled therapists who can easily transition into the spa or clinical

environment. We have a career path for you in this growing industry.

The Advanced Diploma of Skin Therapy is the next step if you are already in the beauty/aesthetic industry which will allow you to up-skill or become an expert in a field you are passionate about. From here, there are multiple study options available within the beauty industry at ACTI. Want to own your own spa or lead a team of therapists? Want to advance to a laser or intense pulsed light hair removal specialist?

ACTI graduated students are also offered an articulation to a university degree with the Australasian College of Health and Wellness.

#### **ADMISSION REQUIREMENTS**

Entry to this qualification is open to individuals who:

- have achieved a Diploma of Beauty Therapy; AND
- have 12 months post-qualification experience as a beauty therapist with a primary focus on providing facial services, skin services and hair reduction services;

#### **OR**

- are an Enrolled Nurse or Registered Nurse: AND
- have 12 months post-qualification experience in the application of knowledge in human biology, anatomy and physiology.

ACTI courses are in high-demand and spaces are limited. An entrance exam is provided to all applicants who apply for this course. A successful exam result will be required to enrol for this course. Our students must demonstrate that they hold a suitable level of language, learning and numeracy skills to complete this course. Participants must be at least 15 years of age.

#### TIME-FRAME

Approx. 9 months
Access to trainer and
practical training blocks
(TBA)

## CURRICULUM INCLUDES:

- Microdermabrasion
- · Skin consultation
- · Skin Needling
- · Superficial peels
- Nutrition options for healthy skin
- · Laser skin treatments
- Infection Control
- Skin Science

#### **MORE INFORMATION**

www.actitraining.com.au 1300 799 415 info@actitraining.com.au



Australasian College of Health & Wellness

Get a University Degree after graduating from ACTI with our links to the Australasian College of Health and Wellness

#### www.achw.edu.au

Level 1, 7 Macquarie Place, Sydney NSW 2000



## LASER & IPL AT ACTI

# ADVANCED DIPLOMA OF INTENSE PULSED LIGHT AND LASER FOR HAIR REDUCTION

SHB60118 Advanced Diploma of Intense Pulsed Light and Laser for Hair Reduction is a nationally recognised qualification, giving you the skills and knowledge, you need to start your career as a laser and IPL hair removal therapist. Graduate with in-demand skills as an expert-trained leader with industry experience. We ensure that you learn exactly what the industry needs so you can be one step ahead of the rest and land your dream job faster.

The SHB60118 Advanced Diploma of Intense Pulsed Light and Laser for Hair Reduction has 7 units of competency which are all core units. This course covers intense pulsed light for hair reduction, laser for hair reduction, consultations, infection control, designing treatment plans, laser and IPL safety, and developments in the cosmetic industry.

This course includes practical training that is completed during structured hours and work placement.

#### **INVESTMENT & FEES**

Domestic Students: \$5,000 International Students: \$6,600

#### **NO HIDDEN EXPENSES**

Course fees at ACTI include everything you will need for your training including uniforms, textbooks, learning materials and resources. Any additional expenses will be clearly outlined to you in your enrolment contract.

#### **LASER & IPL COURSES AT ACTI**

In less than 7 months time you could be working in the job of your dreams, achieving goals you never thought possible. This course is designed for beauty therapists or nurses who are seeking to specialise in providing laser hair removal and intense pulsed light hair removal treatments.

You will work with medical grade lasers and professional IPL equipment to gain your practical skills for hair reduction treatments.

We create skilled laser therapists who can easily transition into the beauty, clinical or spa environments. We have a career path for you. Want to be a highly-skilled, in demand laser or IPL hair reduction therapist? ACTI can take you there.

#### **ADMISSION REQUIREMENTS**

Entry to this qualification is open to individuals who:

- have achieved a Diploma of Beauty Therapy; AND
- have 12 months post-qualification experience as a beauty therapist with a primary focus on providing facial services, skin services and hair reduction services;

#### OR

- are an Enrolled Nurse or Registered Nurse; AND
- have 12 months post-qualification experience in the application of knowledge in human biology, anatomy and physiology.

ACTI courses are in high-demand and spaces are limited. An entrance exam is provided to all applicants who apply for this course. A successful exam result will be required to enrol for this course. Our students must demonstrate that they hold a suitable level of language, learning and numeracy skills to complete this course. Participants must be at least 15 years of age.

#### **FULL TIME**

Approx. 7 months 5 full days + 200 hours (student clinic)

#### **PART TIME**

Approx. 14 months 10 evening classes + 200 hours (student clinic)

### CURRICULUM INCLUDES:

- Maintain infection control standards
- Identifiy and control safety risks for intense pulsed light and laser hair reduction treatments
- Design intense pulsed light hair reduction treatment programs
- Provide laser hair reduction treatments
- Provide intense pulsed high hair reduction treatments
- Investigate developments in cosmetic treatments using light and laster systems

#### MORE INFORMATION

www.actitraining.com.au 1300 799 415 info@actitraining.com.au



# LEADERSHIP AND MANAGEMENT AT ACTI

# DIPLOMA OF LEADERSHIP AND MANAGEMENT

BSB50420 Diploma of Leadership and Management is a nationally recognised qualification, giving you the skills and knowledge, you need to start your career as a leader or manager in multiple industries.

Graduate with in-demand skills as an expert-trained leader with industry experience. We ensure that you learn exactly what the industry needs so you can be one step ahead of the rest and land your dream job faster.

The BSB50420 Diploma of Leadership and Management has 12 units of competency which are made up of 6 core units and 6 elective units. We've selected all the units you need to commence your career in a leadership and management role. This course covers leading and managing teams, communicating with influence, managing quality customer service, managing employee relations and more.

#### **INVESTMENT & FEES**

Domestic Students: \$5,000 International Students: \$6,600

#### **BUSINESS COURSES AT ACTI**

In less than 10 months, you could be working in the job of your dreams, achieving goals you never thought possible. We know that effective leadership and management is integral to business success.

While this course is fantastic for beauty therapists wanting to transition into a management role, this course is also for those seeking a management role in other industries. We create skilled leaders and managers who can easily transition into the beauty environment or many other industries. We have a career path for you.

The Diploma of Leadership and Management is a fantastic course to develop both foundational and advanced management skills. From there, there are multiple study options available in a leadership or management role – not just in the beauty industry.

Want to own your own spa or lead a team of therapists? Or manage a busy cosmetic clinic or beauty salon? ACTI can take you there.

#### **ADMISSION REQUIREMENTS**

ACTI courses are in high-demand and spaces are limited. An entrance exam is provided to all applicants who apply for this course. A successful exam result will be required to enrol for this course. Our students must demonstrate that they hold a suitable level of language, learning and numeracy skills to complete this course. Participants must be at least 15 years of age.

#### **FULL TIME**

Approx. 10 months 2.5 classes per week Monday, Tuesday and Wednesday

#### **PART TIME**

Approx. 20 months 2 evening classes Monday and Wednesday

### CURRICULUM INCLUDES:

- Communicate with influence
- · Develop critical thinking
- Lead and manage effective workplaces
- Manage business operations
- Develop emotional intelligence
- · Manage teams effectively
- Facilitate continuous improvement
- · Workforce planning
- Establish innovative work environment
- Organisational customer service
- Budget and financial plans

#### MORE INFORMATION

www.actitraining.com.au 1300 799 415 info@actitraining.com.au



## STUDENT INFORMATION

#### **RECOGNITION OF PRIOR LEARNING (RPL)**

You may be eligible to receive 'Recognition of Prior Learning' (RPL) if you have previous work experience or training. This will allow you to be deemed competent in certain areas, which will exempt you from some elements of the course including assessments.

All RPL applications must occur prior to course commencement. For more information, please contact our Enrolments Team at info@actitraining.com.au or 1300 799 415.

#### **INTERNATIONAL STUDENTS**

ACTI offers nationally recognised training courses to international students. Education Agents are usually your first point of contact when intending to undertake study in Australia and the activities and ethics of all Education Agents is important to Australia's and our reputation as a desirable destination for students. For more information on studying with ACTI, contact our Enrolments Team today.

#### **ENROLMENT PROCESS**

#### Step 1

Complete the online application form and attach all requested documents.

#### Step 2

A pre-enrolment interview may be conducted by \*phone or in \*\*person at ACTI and an enrolment packaged given or posted to you.

\* If the pre-enrolment interview is conducted via phone, applicants are required to post their certified hard copy documents to ACTI Head Office, 26 Mort Street Braddon ACT 2612. \*\*If the pre-enrolment interview is conducted in person, applicants will need to bring their documents to their interview for certifying. Please note: we will still continue to process the application, but will be unable to finalise the enrolment until we have received these certified documents.

#### Step 3

On the return of your enrolment form, you will be required to undertake a language, literacy and numeracy test along with an industry exam.

#### Step 4

Once your exams are processed you will receive an acceptance or rejection letter.

If you accept the invitation to study with ACTI you will need to provide a \$500 non-refundable deposit.

#### Step 5

Attend your Orientation, then Term 1 begins.

#### INTERNATIONAL STUDENTS WANTING TO STUDY ON-CAMPUS IN AUSTRALIA

Contact our Enrolments Team (info@actitraining.com.au) to request an application form. Additional information will be required to enrol in the courses.

#### **OPENING HOURS**

Monday - Friday 09:00AM-5:00PM

#### **FIND US**

Australian Capital Training Institute
Ground Floor, 26 Mort Street
Braddon ACT 2612

1300 799 415 or 02-6176 3411 info@acti@actitraining.com.au www.actitraining.com.au

